

**Call for Papers Submission Form**

**DUE: January 9th, 2017**

**Email to conference@bc-aba.org**

One Submission Form must be submitted for each proposal. Please TYPE by clicking on the shaded box. DOUBLE CLICK to check boxes.

1. **Primary (first) author to whom correspondence should be sent and who will receive free registation for the conference:**

Name:

Affiliation:

Address:

City, Province/State:

Postal Code:

Telephone No:       Email:

Are you a BCBA? [ ] Yes [ ] No If Yes, BCBA #

1. **Session format requested (check the one that applies):**

[ ] Symposium \*

[ ] Traditional paper

[ ] Miniseminar

[ ] Panel discussion

[ ] Poster session

**\*If presenting a symposium please go to Question 5\***

1. **Additional authors and affiliations:**
2.
3.
4.
5.
6. **Name of Presenting Author:**

1. **Title of presentation (10 words or less):**

1. **Symposium Only- Name of Symposium Discussant**

1. **Symposium Only- Titles of presentations in symposium, including author’s name(s) and underline presenting author.**
2.
3.
4.
5. **Presentation Domain (check the one that most applies):**

[ ] Basic research

[ ] Applied research

[ ] Service Delivery

[ ] Theoretical

[ ] Other:

1. **Presentation Level**

[ ] Introductory

[ ] Intermediate

**Check if applicable:**

[ ] I am open to presenting in any other format than the one indicated above.

1. **Audiovisual equipment required (NOTE: All presenters MUST supply their own computers, either PC or Mac):**

[ ] Overhead projector and screen

[ ] LCD projector and screen

[ ] Other (specify):

1. **Presenter accessibility needs:**

[ ] Wheelchair accessibility

[ ] Sign language interpreter

[ ] Personal assistance

[ ] Other (specify):

1. **100-Word Abstract**

An extended description of the session is not required, but submitters MUST insure that the abstract contains sufficient information for the conference committee to understand the content of the proposed session. Abstracts that are not sufficiently descriptive will not be accepted. **Please note for symposium submissions only one abstract outlining the central theme of the three papers is required.**

**Instructions:** Type in 12 point, Arial font using the following format

Title in upper and lower case letters (flush left, underlined)

<single space>

Authors listed in order of contribution without titles, with affiliation for each author (flush left)

<single space>

Type a single paragraph, 100 word (maximum) abstract here (no indentation, single spaced, flush left, ragged right). Be sure that spelling, grammar, and content are accurate, since the abstract will be printed in the program book exactly as written. Do not type past 1 inch margins on all sides.

**An example of the format for the abstract follows:**

Rules for writing the abstract

William Shakespeare, Institute for ABA

Mary Shakespeare, Institute for ABA

This is an example of what a 100 word abstract might look like. Be sure to tell readers what the focus of the session will be, and describe briefly what you did and the kinds of strategies you will use to get the information across to your audience. Write in the future tense ("The session *will* focus on, etc.") and be accurate but concise in your description. Provide as much detail as possible; and be sure to check grammar, spelling, and punctuation. The abstract will be printed in the Conference Program exactly as written. This abstract is exactly 100 words.

**Type your 100-word abstract here:**

Presenters who wish to have their submissions considered for BACB Continuing Education Credits MUST submit the CEU application form *in addition to* this proposal (see separate form for details).

[ ] I included the CEU application with this proposal (if applicable)